LATAM RAPP Contractor RFP

Website Question and Answers

Q: Can you please provide an expected level of effort (in terms of percentage of time) and budget range for the contractor performing this work for the fiscal year 26/27?

A: LOE is anticipated to be approximately 60 days per fiscal year.

Q: The RFP indicates November 18, 2026, as the anticipated start date. Could you please confirm the expected contract duration or end date?

A: The expected start date is November 18, 2026. The contract is renewable annually through September 30, 2030 based on performance and the availability of funding.

Q: Does WISHH anticipate this assignment to require full-time availability, or would a part-time arrangement based on agreed deliverables also be considered?

A: This is not a full-time assignment. Part-time is expected.

Q: Is there an established budget range or ceiling for the contractor's professional fees?

A: Contractor fees will be based on the level of experience of the contractor according to the USDA General Classification & Pay Schedule.

Q: Could you share how many university MOUs are currently under review or pending approval across Guatemala, El Salvador, and Costa Rica? Are there already established curriculum integration targets or activities?

A: There are 3 MOUs either signed or in process – Costa Rica, Guatemala, and El Salvador. The universities have already integrated a variety of activities. Additional target activities and pieces of curriculum have been established.

Q: Should travel, accommodation, technical specialists, and activity-related expenses be budgeted separately from the contractor's professional fees?

A: Travel and accommodations will be contracted separately and will be handled through An Advance Notice of Travel (ADNOT) contract and should not be included in the proposal. Activity and technical specialist fees related expenses will be charged directly to the program and should not be included.